

ROTARY CLUB OF SWARTHMORE

EXECUTIVE BOARD MEETING

September 21, 2021

		Attended	Excused
President	Kathryn Jones, MD	X	
President-Elect / Fund Raising	Heather Saunders	X	
President Nominee	Greg Brown		X
IPP – Past President / Sergeant-of-Arms	Bill Hale	X	
Club Executive Secretary	Brian Casey		X
Treasurer	Theresa O'Malley	X	
Secretary	Brian Craig	X	
Rotary Foundation Chair	Barbara Whitaker-Shimko		X
Membership Chair	Carr Everbach	X	
Speaker Program	Hillard Pouncy	X	
International Chair / Gundaker	Anne Hansen	X	
Service Projects Chair	Lori Markusfeld		X
Public Relations Chair	Perri Evanson		X
Grants Committee / Rotary Trust Chair	Betty Ann Flynn	X	
CTEP Chair	Ken Wright	X	
Climate Chair	Dave Firn		X
Karen Mazzarella-Russo, Assistant District Governor	District Updates		X

Guests: None

The meeting was called to order at 6:00- p.m. by Kathryn Jones, President 2021-22.

Opening Remarks: President Kathryn Jones

- Kathryn welcomed everyone and thanked them for attending.

Secretary's Report: Brian Craig

- On a motion by Ken Wright, second by Anne Hansen, the minutes were approved.

Treasurer's Report: Theresa O'Malley

1. Current available balance just over \$15,000.
2. All bills have been paid including dues to Rotary International.
3. There are 2 outstanding checks, the payment to Gundaker and the patio rental for Minglefest.
4. 55% of dues have been received.
5. Gundaker donations have been included with dues. To date \$397 has been received toward the \$440 commitment. Ken Wright pledged another \$100 toward Gundaker.
6. Theresa questioned line item Rotary International EREY. Anne Hansen explained it means Every Rotarian Every Year. RI requests \$100 each year. Theresa will research how to submit these funds.

7. Over \$1,500 has been received for Happy Dollars so far this presidential year.
8. Theresa discussed records received from past treasurers. These records are in Quick Books. Theresa is using DACdb's financial module. Theresa questioned past dues invoice balances mostly for 2019 and 2020. The total outstanding balance is about \$10,000. An extended discussion ensued regarding the reliability and accuracy of the balances. More information is needed. The matter will be researched and recommendations regarding suggested action will be forthcoming.

Committee Reports:

Chester Trades Education Project: Ken Wright

1. Ken reported items he reported the last 3 to 4 days were not accurate.
 - a. It was believed 14 people had completed forms for admission. It was learned only 9 people have completed the forms.
 - b. It was believed the ages of applicants were from 20 to 57 and four of the applicants were women. That was based on 14 applicants, not 9.
 - c. Was going to ask for approval of mentor training and community involvement program. Both are up in the air due to a shooting near the school which raises safety concerns.
 - d. Ken will report back once he has reliable information.
 - e. Kathryn noted these are problems with a new program and is confident progress will continue. She noted all 14 applicants are participating while paperwork is being completed.
 - f. Ken noted this is a 3-year program and it will improve with time and experience.
 - g. Hillard recommended Ken journal the progress of the program to help improve the program going forward and benefit future projects. Heather concurred.
 - h. Kathryn has a Zoom call scheduled for Thursday to address the safety issue.
2. Over \$1,000 was received from *The Swarthmorean* insert. Ken noted he would have liked to see more participation and stated we will work towards that goal.

Climate and Environment: David Firn

1. Kathryn noted she decided to make this a board position to be consistent with the efforts of Rotary International and District 7450.
2. Kathryn met with David Firn and Carr Everbach a week ago to discuss ideas for this committee.

Fund Raising: Heather Saunders

1. Heather has a dream of creating a dashboard of fund raising facts that can be updated month to month.
2. We currently have \$29,270 for this year's CTEP goal of \$30,000. Betty Ann Flynn added a \$2,000 grant was received from Johnson Controls with a new total of \$31,690. We have achieved our goal. Heather wants to study the donations to determine how they can be relied upon in the future.
3. Happy Dollars has collected \$1,562 since the start of Kathryn's presidency.

4. We have \$397 toward to Gundaker goal of \$440. As reported in the treasurer's report Ken Wright pledged \$100 so the goal has been exceeded. We will continue to accept Gundaker donations.
5. Carr suggested having Gundaker as a line-item donation on the dues statement. Theresa will research the possibility.

Grants: Betty Ann Flynn

1. Committee met on September 20, 2021
2. Approved a \$1,000 grant to the Making A Change group. The group was launched in 2020 and received a \$75,000 Delaware County Community Development block grant to work with the Connected Visions group to support low and moderate income families residing in Chester, PA and surrounding communities to address trauma, poverty, and work to achieve healthier lives. Betty Ann noted it is primarily youth oriented.
3. Ken Wright made a motion to accept the committee's report, second by Carr Everbach, the report was passed.
4. Betty Ann noted large donors are still being solicited for CTEP and a matching grant is expected from Boeing. More donations are expected.
5. Kathryn thanked Betty Ann for her efforts to attract donors and noted she is working on a recognition process to thank the donors.

Gundaker: Anne Hansen

1. Anne Hansen displayed a check for \$1,000 for CTEP from Gundaker. Anne suggested a photo opportunity for publication in *The Swarthmorean* to acknowledge this grant and it was suggested it be done at the block party on September 25th. It was noted \$550 was pledged at the September 16th club meeting toward the club's \$1,000 match of this grant. Kathryn will make an addition request for donations at the Club Assembly on September 23rd.
2. Kathryn thanked Anne for attending the Gundaker meetings.
3. Heather asked for a clarification about a report showing a Gundaker grant of \$2,000 for CTEP issued to Swarthmore and Chester. Anne explained Gundaker gave \$2,000 toward CTEP with the Swarthmore Club matching \$1,000 and the Chester Club matching \$1,000. The Chester Rotary had submitted a separate request. Anne plans to approach other Rotary clubs to pursue similar requests for matching funds.
4. Anne noted additional Gundaker information can be found in the Swarthmore Rotary Board Committee Reports for September 21, 2021 document attached to the minutes. This document will be referred to as "attachment" in following committee reports.

International Service: Anne Hansen

1. The committee has not yet met.
2. Anne has contacted committee members via letter and has received positive responses regarding working with the Chester Rotary Club on International Projects. Chester is already working on two projects.
 - a. One project is in Liberia working with a school for young women.

- b. Another project is in Liberia called "Lights Up." Anne is not sure of the focus of the project. Kathryn noted it was aimed at solar panels and lighting in a village to help women start a business.
 - c. Both projects are already up and running. We only need to decide how to help the Chester Rotary with their efforts.
3. Anne noted the club needs to determine the amount of funds to be dedicated to these projects.
4. Swarthmore Rotary has been asked to help with Rise Against Hunger. It was previously known as Stop Hunger Now. The program packages nutritious lunches for schools in other countries. A Philadelphia evening Rotary Club is raising funds for this cause and is looking for people to help with the packaging. Previous efforts have provided 250,000 lunches.
5. Anne noted Lori Markusfeld has a date of November 6, 2021, to help with Project CURE.

Membership: Carr Everbach

1. Carr thanked those who helped welcome applicants Susan Lathrop and Julie Millward. He also noted another welcome session is scheduled with Chris Hanlon. All three will be inducted into membership at the Club Assembly on September 23rd.
2. Carr noted Hogie Hansen has transferred to our club.
3. Carr advised of the "Minglefest" coming up on October 12th at The Inn at Swarthmore. He mentioned a brochure will be handed out at the block party on Saturday, September 25th and asked for an announcement at the Club Assembly.
4. Carr reported we now have 48 members.

Public Relations: Perri Evanson

- See attachment

Rotary International Foundation: Barbara Whitaker-Shimko

- No report.

Service Projects: Lori Markusfeld

- See attachment

Speaker Program: Hillard Pouncy

1. The superintendent of the Wallingford Swarthmore School District will be a speaker in December
2. The Rotary District 7450 has been scheduled as a speaker.
3. Arrangements are being made for regular club assemblies.
4. Classification talks will be scheduled.
5. The Swarthmore College basketball coach is scheduled to be a speaker in December.
6. The speaker program is fully booked for 2021.

7. Kathryn noted there will be no meeting on Thanksgiving, November 25th, and the last two Thursdays of December, December 23rd and December 30th.
8. Kathryn reported she purchased Rotary mugs and sends one along with a thank you note to each speaker. She has received several positive responses from these communications.

Swarthmore Rotary Charitable Trust: Betty Ann Flynn

- No report.

Youth / New Generations: TBD

- Position has not yet been filled.

District Updates: Karen Mazzarella-Russo

- No report.

Old Business:

Kathryn prepared a list of 5 action items, 4 of which were tabled at the August 17th meeting. Each board member received a copy of the items. Consistent with past practice each item was explained in the document and presented for action.

ITEM 1 - How should the Club deal with members who do not pay their Membership Dues in a timely manner during the 2021-2022 session? NOTE: This vote does not address past members' delinquencies or Dues balances from previous years.

1. It was noted this is a timely topic considering the treasurer's report regarding past due balances.
2. Two options were presented. There was a question regarding someone who simply forgot to pay their dues. Options were discussed
3. A motion was made to have a member contacted by the treasurer or treasurer's assistant 30 days after not paying dues. A member's financial situation will be considered. Financial duress can be addressed. Refusal will be given a three month's grace period, then the Member may be voted out of the Club.
4. The motion was made by Ken Wright, second by Heather Saunders. The motion was passed.

ITEM 2 - Our Club has historically been one of the top contributors to the RYLA Program. We have consistently supported ten Strath Haven High School students at the cost of \$3500/year. One of our Club's goals is to strengthen our youth engagement and RYLA should be a component of this endeavor. At present, we have \$1850 earmarked for five students. On average, RYLA costs \$270/student and the Rise Above Hunger component is \$500.

1. The three presented options were discussed.
2. Kathryn suggested supporting RYLA at the \$1,850 level.
3. The value and past experiences of the RYLA program were discussed. It was generally agreed it is a valuable program.

4. A motion was made to fund five RYLA students in 2021-2022 assuming our Interact liaison can be re-established and that the District is running the program. The cost will be \$1850. The RYLA funds should be allocated from club finances rather than the president's Trust allocation.
5. The motion was made by Anne Hansen, second by Ken Wright. The motion was passed with an abstention by Hillard Pouncy.

ITEM 3 - New members to the Rotary Club of Swarthmore should pay an "Initiation Fee."

1. There was a discussion regarding past initiation fees.
2. It was noted the membership kits are approximately \$10 per member. Other member costs were mentioned.
3. A motion was made that there be no Initiation Fee and the Club should absorb this cost.
4. The motion was made by Brian Craig, second by Carr Everbach. The motion passed.

ITEM 4 - The Rotary Charitable Trust will have dedicated funds allocated for the Women's Club Scholarships and for the Chester Trades Education Project (CTEP). These funds will be separate and distinct from general Trust monies. CTEP funds will also have its own accounting process to keep track of expenses and scholarships being paid out.

1. Options were discussed. It was noted the Women's Club has a contract and the importance of keeping the funds dedicated to their purpose.
2. A motion was made that the Trust have dedicated funds allocated to the Women's Club Scholarships and CTEP.
3. The motion was made by Carr Everbach, second by Ken Wright. The motion passed.

ITEM 5 - The Swarthmore Rotary Club has an agreement to support two Strath Haven High School students with the Women's Club Scholarships. There is a ten year contractual agreement in place that we will support two \$3000 scholarships (total \$6000 per year) from Trust funds. Six years' worth of scholarships have been paid to date and the Club has augmented our yearly contribution in the past. There has been ongoing debate amongst Club Leadership regarding our yearly contribution in light of recent financial challenges of not having the Fun Fair for two years.

1. The general requirements of the scholarship agreement were discussed.
2. The loss of income from the Fun Fair was discussed especially considering its impact on this funding.
3. It was noted the Women's Club funding will be exhausted in 4 years.
4. Ken Wright noted we cannot take action that commits future executive boards to specific funding.
5. A motion was made to provide two \$3000 scholarships for the 2021 – 2022 Rotary year.
6. The motion was made by Carr Everbach, second by Ken Wright. The motion passed.

New Business:

1. Kathryn noted subjects for future Board discussion:
 - a. Status of the “Table Grace” in light of RI’s “Diversity, Equity & Inclusion” Statement
 - b. Support for the Rotary Club of Chester’s International Projects in Liberia and Nigeria
 - c. Selection of External Consultant for Financial Review
2. The agenda for the Club Assembly of September 23rd was outlined.
 - a. Welcome - Kathryn
 - b. New Member Induction - Carr
 - c. Annual Goals - Kathryn
 - d. Strategic Plan – Heather
 - e. Confirmation of 2023-24 president nominee - Kathryn
 - f. Concluding Remarks
3. Kathryn asked if there were a formal process necessary for the confirmation of the president nominee. Anne Hansen will research the subject and report to Kathryn.
4. It was recommended people be asked to submit questions during the Club Assembly by the Chat function of Zoom rather than ask them live.
5. Kathryn explained she has asked Heather to create a 3-to-5-year strategic plan for the Club. A survey will be distributed to Club members to solicit feedback to help with the plan. Kathryn further explained the process and goals of the plan.
6. Kathryn noted CTEP is progressing. She is seeking to declare the program a success when all the students of a COHORT session get a job.

Adjournment: The meeting adjourned at 7:26 p.m.

The next board meeting is scheduled for October 19, 2021, at 6:00 p.m. via ZOOM.

Respectfully submitted,

Brian Craig
Swarthmore Rotary Secretary 2021-22